



Governance and Compliance Manager

Salary: Grade 4 (£33,366-£40,476) FTE

Hours of work: Part time, 2 days (15 hrs) per week, term time only

Fixed term position until 31st July 2025

Location: St John Paul II MAC Central Office

Start date: As soon as possible

The St John Paul II Multi Academy is a highly successful Catholic Multi Academy encompassing six Primary Schools and two Secondary Schools. Our schools are based in Sutton Coldfield, Erdington and Aston.

The ethos of St John Paul II Multi Academy is Catholic and was founded by the Catholic Church to provide education for children of Catholic families.

As a Catholic multi academy, we aim to provide a Catholic education for all our pupils. As a Catholic multi academy, Catholic doctrine and practice permeate every aspect of every one of our school's activities. It is essential that the Catholic character of the school's education be fully supported by all staff within the multi academy. We therefore hope that all staff will give their full, unreserved and positive support for the aims and ethos of the St John Paul II Multi Academy.

The Board of Directors of St John Paul II Multi Academy wish to appoint a Governance and Compliance Manager. The successful candidate will be the Multi Academy lead for ensuring high standards of governance including advising the Senior Leaders in the St John Paul II MAC, the Chair and the Board on governance process and practice. They will ensure compliance with regulatory and legislative requirements, ensure the Board's decisions are acted upon and are in accordance with the agreed Articles of Association, scheme of delegation, terms of reference and funding agreement.

Details of this exciting position can be found on the attached Job Description.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role. St John Paul II Multi Academy is an Equal Opportunities employer. The Multi Academy is committed to safeguarding and promoting the welfare of its children and staff and expects all staff and volunteers to share this commitment. A DBS check is required for all successful applicants. An online search will be undertaken on all shortlisted candidates. This search does not form part of the shortlisting process and you will have the opportunity to discuss any issues of concern that may arise from this search at the interview.

The deadline for applications is **12pm on Monday 2nd December 2024**

Please note we do not accept CVs, applications will only be considered if received on a Catholic Education application form.

Please follow the links on our website to apply <http://johnpaulii.co.uk/vacancies>