

Person Specification

Method of Assessment (MOA)

AF Application Form	C Certificate	I Interview	T Test or Exercise	P Presentation
---------------------	---------------	-------------	--------------------	----------------

Criteria	Essential	MOA
Education/Qualifications NB: Full regard must be paid to overseas qualifications.	NVQ Level 3 qualification – this post will only be paid at Level 3.	AF/C
	Good numeracy and literacy skills	AF/I/T
	Good ICT skills	AF/I/T
	Confident to work one to one with a pupil.	I/T
Experience Relevant work and other experience	Desirable At least 2 years' experience of working with children in a school.	AF/I
	Experience in dealing and supporting parents of children with behaviour/SEND needs.	AF/I
	Experience of working with children across the primary age.	AF/I
	Some experience of using ICT effectively	
	Knowledge of policies and codes of practice/legislation	
	Experience of teaching phonics to small groups of children in a school setting.	
	Experience of working with children with specific learning or behaviour needs and their parents.	
Experience of working in a primary school across different phases.		
Skills & Ability e.g. written communication skills, dealing with the public etc.	Understanding and knowledge of working with pupils with autism and specific SEND needs.	AF/I
	A good understanding of child development and learning processes	AF/I

	<p>The ability to follow instructions from the teacher and also be able to work independently</p> <p>To make effective contributions to the team as appropriate</p> <p>The experience of and the ability to deal positively with children and parents</p> <p>The ability to manage behaviour effectively</p> <p>The ability to implement assessment for learning under the guidance of the teacher</p> <p>Show initiative and work independently</p> <p>Ability to plan for groups and feedback on their progress</p>	<p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>
Training	<p>Training to support children with SEND</p> <p>Autism training</p> <p>Restraint training</p> <p>RWI training</p> <p>Understanding of how to keep children safe in education.</p>	
Other	<p>Enjoy working with children</p> <p>A Catholic would be desirable but not essential</p>	<p>AF/I</p>

All staff are expected to understand and be committed to Equal Opportunities in employment and service delivery.

Reviewed by:

Date:
