St. Edmund Campion Catholic School

Sutton Road, Erdington, Birmingham B23 5XA

Pastoral Assistant for Post-16

Salary Range: Grade 3 (£21,269 to £27,514 – pro-rata)
Required for September 2022
Working Pattern: Term Time only (+ 3 days)

The St John Paul II Multi Academy is a highly successful Catholic Multi Academy encompassing seven primary schools and two secondary schools. Our schools are based in Sutton Coldfield, Erdington and Aston.

The ethos of St John Paul II Multi Academy is Catholic and was founded by the Catholic Church to provide education for children of Catholic families.
As a Catholic multi academy, we aim to provide a Catholic education for all our pupils. As a Catholic multi academy, Catholic doctrine and practice permeate every aspect of every one of our school's activities. It is essential that the Catholic character of the school's education be fully supported by all staff within the multi academy. We therefore hope that all staff will give their full, unreserved and positive support for the aims and ethos of the St John Paul II Multi Academy.

St Edmund Campion Catholic School is looking to appoint a Pastoral Assistant from September 2022. This role will provide a specialist service, with its main focus on the Post-16 students in the school, within the wider pastoral and administration team, to support the school in delivering on its Behaviour for Learning policy to ensure that all pupils are able to be academically successful and are well supported in this.

St Edmund Campion Catholic School is a large 11-19 secondary school located in the north of Birmingham predominantly but not exclusively serving the Erdington community.

We are looking to appoint a welcoming, professional and experienced person to fulfil this important role. The position is to start in September 2022.

Whilst experience working in a school environment is desirable, it is not essential. Governors wish to appoint someone who:

- has a positive outlook and a good work ethic
- will contribute to the school ethos, values and mission statement
- will communicate effectively with parents, pupils, visitors and staff
- has high expectations for all pupils and is able to relate well to pupils in a calm and authoritative manner
- remains calm and positive under pressure
- can work with minimum supervision and as part of a team
- will use initiative to support the Headteacher, Senior Leadership Team, Director of Post-16 and school staff
- has good levels of literacy and ICT skills
- has experience of supervising Post 16 students and maintaining a positive and professional learning environment.

This school is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to all necessary pre-employment checks, including: an enhanced DBS; Prohibition check; Childcare Disqualification (where applicable) qualifications (where applicable) medical fitness; identity and right to work. The school promotes equal opportunities for all.

Closing Date for applications: 10am Friday 10th June 2022
Interviews will take place week commencing: Monday 20th June 2022

For more information about St. Edmund Campion Catholic School please visit our website:
www.stedcamp.bham.sch.uk

Please note we do not accept CVs. Applications will only be considered if received on a Catholic Education application form, which can be found by visiting the following website:
http://johnpaulii.co.uk/vacancies